

**By Laws of Omicron Chapter
The Delta Kappa Gamma Society International**

Article 1 – Name

The name of this organization shall be Omicron Chapter, Alpha Chi State, Nevada, The Delta Kappa Gamma Society International.

Article II – Mission and Purpose

Omicron Chapter shall have as its purposes those named by the Delta Kappa Gamma Society International.

Article III – Membership

- A. Membership shall be by invitation of the chapter. A prospective member's name shall be submitted to the membership committee, which shall ascertain if the prospective member meets the following criteria for membership:
 - A woman who is employed as a professional educator or has been retired from an educational position
- B. The membership committee will recommend for or against invitation to membership at the next regular meeting. A simple majority of those present will determine eligibility to join.
- C. New members should be initiated within one year of their acceptance of membership.
- D. Initiation shall be held anytime during the year.

Article IV – Finances

- A. An initiation fee of \$10.00 shall be required.
- B. Annual dues - Dues shall be paid by October 15 of each year. On November 1, member shall be dropped for non-payment of dues.
 - 1. International dues - \$40.00
 - 2. Alpha Chi state – \$11.00
 - 3. Omicron - \$9.00

Article V – Officers

- A. Officers of Omicron chapter shall be president, 1st vice president (educational excellence), 2nd vice president (membership), secretary, treasurer, and parliamentarian.
- B. Officers shall be nominated by the nomination committee in even numbered years. The president, vice presidents, and secretary shall be elected before April 1 by a majority of the members present at the meeting.
- C. The term of office will be two years, and no officer, (except the treasurer) may serve more than two terms in succession. All officers shall take office on July 1 of even numbered years.
- D. The treasurer and parliamentarian shall be appointed by the executive board each biennium.

- E.** Vacancies: In the event of a vacancy of the office of president during her term, 1st vice president shall assume the duties of president. In the event of a vacancy of any other office, the remaining executive board members shall appoint the new officer to fulfill the term of that office.
- F.** Reports: In the even numbered years, reports requested by state officers and state committee chairs must be sent by February 1. In the odd numbered years, the chapter president and 2nd vice President (membership) must send the chapter report and necrology report to respective state officers by February 1.

Article VI – Executive Board

The executive board shall consist of president, vice presidents, secretary, treasurer, parliamentarian, and immediate past president.

Article VII – Standing Committees

The following standing committees are recommended:

- A.** Educational Excellence – chaired by the 1st vice president.
 - 1. Responsible for selecting and arranging for programs at all meetings that the executive committee determines should have a program.
 - 2. Responsible for recommending and organizing at least one service project per year. The entire membership of the chapter should be included in the project.
- B.** Finance
 - Responsible for setting a budget for each fiscal year (July 1 through June 30). The budget shall be approved by a simple majority of those present at the first business meeting of each fiscal year. The treasurer is a member, but not chairperson, of this committee.
- C.** Membership – chaired by the 2nd vice president.
 - 1. Responsible for investigating and recommending prospective members. The prospective members' names may be submitted by any member of the chapter.
 - 2. This committee will provide information on membership to prospective members and is also responsible for planning the initiation of new members.
- D.** Scholarship/Grant-in-aid
 - 1. Responsible for determining the qualifications for and amounts of scholarships and grants-in-aid.
 - 2. This committee will work with the finance committee to raise money for any scholarships given.
- E.** Communication and Publicity
 - Responsible for composing and distributing the chapter newsletter and maintaining the chapter web site.
- F.** Historian
 - Maintain a chapter scrapbook.
- G.** World Fellowship
 - Support and promote the work of International World Fellowship at the chapter level.

H. Nominating committee

Responsible for submitting a slate of officers at the first business meeting of each even numbered year. The committee shall obtain the permission of the nominees.

I. Special committees shall be those needed to carry out chapter functions which are not the responsibilities of any standing committee.

J. Vacancies in a committee position shall be filled by appointment by the president.

Article VIII – Meetings

A. Business meetings shall be held at least four times during each calendar year. Other business and social meetings may be held at the discretion of the executive board.

B. Members shall be notified of each meeting at least two weeks prior to the meeting by e-mail, newsletter or telephone.

Article IX – Amendments.

A. These bylaws may be amended in the following manner:

1. Recommendation by the Executive Board or any member of the chapter.

2. The recommended amendment shall be read at a regular business meeting and reported in the chapter newsletter.

3. At the next business meeting the amendments shall be read and voted upon. An amendment may be adopted or rejected by a majority vote of those present.

GOVERNING DOCUMENTS

Omicron Chapter shall be governed by the constitution and standing rules of Delta Kappa Gamma Society International, Alpha Chi State bylaws and standing rules, and this document.